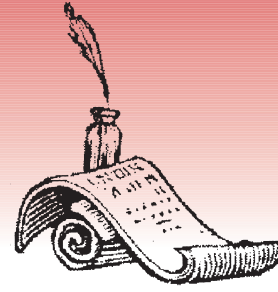


the newsletter
of the
INDIANA
LEAGUE OF
MUNICIPAL
CLERKS
AND
TREASURERS



Message from the President



Robin Riley
2006-2007
ILMCT President

Greetings !!!

Being the President of the Indiana League of Municipal Clerks and Treasurers is truly an honor for me. Please accept my extension of gratitude and devoted friendship to one and all, for the opportunity to serve in this position of leadership.

Not only will I encourage the growth of our educational, professional and networking opportunities, but I want to be your devoted friend. Our organization is comprised of quality individuals and our strength comes from our unity.

The theme for 2006-2007 is "Networking" ILMCT Web of Success. As a member of the league, I have always thought that networking is our greatest asset. I chose the ILMCT Web of Success because a web is an intricate spinning of turns and weaves. We weave our lives together through our networking and also develop friendships that last forever.

Thanks to all of those who have graciously accepted an opportunity to serve as state officers, executive directors, district directors, parliamentarian, Quest editor and all committee persons for the 2006-2007 term.

In this issue of the Quest are all of the appointments of the Executive Directors, District Directors and Committee members.

The ILMCT Breakfast at the 2006 IACT conference will be on Tuesday, September 25th, at 7:30 a.m. The District Directors are busy planning the fall district meetings. The north district meeting will be held in Nashville, IN on October 19th with an education day on October 18th. The south district meeting will be held October 25th with an education day on October 24th. The registration form for the meetings are in this issue of the Quest and also on the ILMCT website at www.ilmct.org.

The International Institute of Municipal Clerks is hosting the Region V meeting in Covington, KY on November 30th – December 2nd, 2006. The registration form will be sent out by the Kentucky clerks and on the ILMCT website.

Another important date to put on our calendars is the weeklong Institute, March 11th-16th, 2007 in Muncie, IN. Attending Institute enables you to gain knowledge for your professional growth and networking.

Last, but not least is our 2007 ILMCT conference in Fort Wayne next June. The conference and SBOA School are combined next year. From then on, the two meetings will be combined.

I have started meeting with my Chairpersons Pam Updike of Huntington, Kathy Juillerat of Andrews and Michelle Sexton of Van Buren, and working on the planning of the 2007 conference.

One of the events we have planned is a Variety Show. Hopefully, the show will exhibit many of your hidden talents. A registration form for the Variety Show will be included in this Quest. It may seem a little soon, but we are trying to find out if there is any interest in this kind of fun. Notice, I did not say talent but interest, because I know there is plenty of talent. Not necessarily do you need to have talent, but you just want to have fun such as a lipsinc of your favorite song, or reciting a poem, skits with a utility customer from some other planet, just use your imagination.

I want to thank all of you that have volunteered to serve on a League committee. Before closing I want to invite anyone wanting to be included on a committee or planning of the 2007 conference to please contact me.

In the words of Hellen Keller, "The best and most beautiful things in the world cannot be seen or touched, but are felt in the heart".

As a member of our league that is why I feel networking and weaving our lives together allows us to experience the heartfelt friendships we form.

Robin R. Riley, IAMC, CMC

QUEST

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Quest



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600 E. Third Street

AND TREASURERS

INDIANA LEAGUE OF MUNICIPAL CLERKS

MARK YOUR CALENDAR!!!

June 11-15, 2007	71 st ILMCT Conference and State Board of Accounts School, Fort Wayne
May 20-24, 2007	61 st Annual IMC Conference New Orleans, LA
March 11-16, 2007	ILMCT Institute/Academy Muncie
November 30-December 2, 2006	Region V Conference Covington, Kentucky
October 25, 2006	ILMCT District Meeting Nashville
October 24, 2006	ILMCT Institute/Academy Class Nashville
October 19, 2006	ILMCT District Meeting Middlebury
October 18, 2006	ILMCT Institute/Academy Class Middlebury
September 26, 2006	ILMCT Breakfast, IACT, Indianapolis
September 24-27, 2006	IACT Conference, Indianapolis

UPCOMING EVENTS

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The next **Region V Conference** will be held **Nov. 30 - Dec. 2, 2006 in Covington, KY.** The site will be **Covington's Radisson** which is right off I-75 with skyline and Ohio River views and the famous Riverview Revolving Restaurant on the top floor. You can join other clerks and sports fans for **live horse racing at Turfway Park**, or take in a football game as the **Bengals play Baltimore Thursday night.** Covington's own Main Strasse Village offers galleries, unique shops, antiques, and **20 restaurants and bars within walking distance** of our hotel. A short ride on a shuttle bus takes you from the front door of the hotel to **Newport on the Levee**, an entertainment complex where you can dine, shop, catch a movie, see live comedy, or check out the aquarium!

Shopping opportunities abound in our area so you can work on your Christmas list. Another great treat just across the river will be the **Cincinnati Zoo's spectacular Festival of Lights.** Minutes from our site are a Civil War Museum, Carnegie Art's Center, Behringer-Crawford Culture & History Museum, St. Mary's Cathedral Basilica and don't forget Cincinnati's museums including the new Freedom Center. There's so much to do you might want to extend your stay for the whole weekend! Kentucky Clerks are hard at work planning a great conference for Region V, watch for details coming soon! Mark your calendars now - we want to welcome as many of our friends as possible from Region V to come and **Experience Kentucky's Unbridled Spirit!**

Our Condolences...

Lisa Brown (Keystone Software) on the loss of her husband;
 Jan Unger, Cicero Clerk-Treasurer on the death of her mother, Opal Ricketts;
 June Ryle (Greensburg) on the loss of her brother-in-law, Dan Smith;
 Rae Baker Gipson (Rising Sun) on the loss of her father, Ronnie Baker.



New Address & Phone Numbers...

Suzette Raggs
 Gary City Clerk
 555 Polk Street
 Gary, Indiana 46402
 PH: 219-881-4730
 FAX: 219-881-7651



ASK DAN:



Question: "What happens if our fiscal body does not adopt a budget?"

Answer: According to IC 6-1.1-17-5: if a fiscal body does not fix a budget, tax rate, and tax levy for the ensuing year, the unit's most recently approved budget continues for the following year. Since the unit's levy will be frozen, their rates will probably be reduced due to growth in assessed valuation.

If you have a question for the Department of Local Government Finance you may contact Dan Jones at Djones@dlgf.IN.gov . Those question most frequently asked just may be the next one to appear in the **Quest.**

ASPIRING PERFORMERS WANTED

The 71st ILMCT Conference Host Committee is busy preparing an exciting Conference for you. Here's one more event to help entice you to attend the Conference. The theme for the conference is "Networking" ILMCT Web of Success.

It's the ILMCT Variety Show.

All you aspiring singers, comedians, performers, dancers, impersonators, story-tellers, poem writers, belly dancers, or anyone who wants to share his or her talents or fun personality, the 71st ILMCT Conference is your place to shine.

Please fill out the following application:

Name/Group Name: _____

Performance Type:

Solo _____ Group _____

Categories:

Dance _____ Vocal _____ Musical Instrument _____

Other _____

Please include a brief description of your act and what type of accompaniment will be used or needed.

Send all information to: Robin Riley, ILMCT President, P.O. Box 95, Huntertown, IN 46748,
 Fax No. 260-637-5891, e-mail robin_riley@comcast.net.





ILMCT FALL DISTRICT MEETING

The Seasons Lodge & Conference Center

560 East State Road 46
Nashville, Indiana 47448
October 24 & 25

Please submit one form for every person registering

Name: _____

Title: _____

Municipality: _____

Address: _____

Zip: _____

Phone (____) _____ E-mail: _____

Registration for: (please check all events you plan to attend):

Cook out Tuesday, October 24, 2006 @ 6:30 p.m.: \$30.00 per person

Meeting and Luncheon Buffet Wednesday, October 25, 2006: \$30.00 per person

Total Due: \$ _____

Payment options:

Payment is included with registration: I will bring a check to District Meeting:

Please make your checks payable to ILMCT and mail it with this registration form to:

City of Princeton

C/O Jayne Deckard, Clerk Treasurer

P.O. Box 15

Princeton, Indiana 47670

Registration forms may be faxed to: (812) 385-0903

The deadline for registration is October 17, 2006.

For overnight accommodation please call the

The Seasons Lodge

1-800-365-7327

Room rates for this Conference are: Single & Double \$75.00

The hotel fills up quickly so please call and make your reservations today! Tell them you are with the Clerks and

Clerk Treasurer's League

Remember to bring a tax exempt certificate with you when you check into the hotel.

PLEASE BRING DOOR PRIZES!

If you have any questions, please call Jayne Deckard at (812) 385-3283 or
email princetonclerk@insightbb.com

Ask Charlie:



Question: How does a city or town go about setting up a petty cash fund?

Answer: IC 36-1-8-3 authorizes the city or town fiscal body to establish a petty cash fund for any of its offices. The fund would be established by a warrant drawn in favor of the officer or employee who will be custodian of the fund. The fiscal body would determine the amount of the fund and an appropriation would not be required for issuing the warrant to start up the fund. The custodian shall use the fund to pay small or emergency items of operating expense.

Question: What can money placed in the local major moves construction fund be used for?

Answer: IC 8-14-16 states that money in the fund may be expended only for the following purposes:

1. Construction of highways, roads, and bridges.
2. In a county that is a member of the northwest Indiana regional development authority, or in a city or town located in such county, any purchase for which the regional development authority may make expenditures under IC 36-7.5.
3. Providing funding for economic development projects (as defined in IC 6-3.5-7-13.1 (c) (1) or IC 6-3.5-7-13.1 (c) (2) (A) through IC 6-3.5-7-13.1 (c) (2) (K).
4. Matching federal grants for a purpose described in IC 8-14-16-5.
5. Providing funding for interlocal agreements under IC 36-1-7 for a purpose described in IC 8-14-16-5.
6. Providing the city's contribution to the northwest Indiana regional-development authority, in the case of a city described in IC 36-7.5-2-3(e).

This only applies to cities and towns in the seven counties traversed by the Indiana Toll Road.

2006-07 Officers Elected



The membership in attendance at the ILMCT Annual Conference elected the above members as officers for the coming year. Laura Baker, Etna Green Clerk-Treasurer, Treasurer; Robin Riley, Huntertown Clerk-Treasurer, President; Kim Ingle, Napanee Clerk-Treasurer, Immediate Past President; Retha Hicks, Winona Lake Clerk-Treasurer, Vice President; and Larry Breese, Greenfield Clerk-Treasurer, Secretary.

Retirements...

Catharine Minehart, Butler Clerk-Treasurer
Gayle Allard, Bargersville Clerk-Treasurer

*Congratulations and Enjoy YOUR time,
We will miss you!*

Master Municipal Clerks' Certification Awarded

Retha Hicks, Clerk Treasurer of the Town of Winona Lake and Kay Brown, Clerk-Treasurer of the Town of Remington have each received the distinction of being named Master Municipal Clerks. They join Marilyn Chittick, Clerk-Treasurer of the City of Frankfort, who was the first to earn such a distinction in Indiana. The Education Committee looks forward to announcing this accomplishment for other ILMCT members as several individuals are pursuing the furtherance of their education through the Municipal Clerk Academy.

It's Not Too Late!!!

Register today for IACT Conference

September 24—27

Indianapolis

Go to <http://www.citiesandtowns.org/content/2006conference>

For additional information

ILMCT BREAKFAST

IACF CONFERENCE

Tuesday, September 26, 2006

Indianapolis Westin Hotel

REGISTRATION COST: \$25.00

REGISTRATION TIME: 7:00 A.M. – 7:30 A.M.

BREAKFAST: 7:30 A.M. – 8:45 A.M.

A Breakfast Buffet will be served to all participants.

Please respond by September 15, 2006 to:

TOWN OF ANDREWS
KATHY JUILLERAT, IAMC, CMC
CLERK-TREASURER
P.O. BOX 386
ANDREWS, IN 46702
PH # 260-786-3848
FAX # 260-786-3856
EMAIL: clerkandrews@yahoo.com

TOWN/CITY/AFFILIATION: _____

ADDRESS: _____

NUMBER ATTENDING: _____ TOTAL ENCLOSED _____

LIST NAME AND TITLE OF THOSE ATTENDING:

**ILMCT FALL DISTRICT MEETING
MIDDLEBURY, INDIANA**

THURSDAY, OCTOBER 19, 2006

DAS DUTCHMAN ESSENHAUS COUNTRY INN
240 U.S. 20 – MIDDLEBURY
800-455-9471

REGISTRATION COST: \$30.00---Includes continental breakfast (delicious rolls) and a family style luncheon at the famous Essenhau Restaurant. **REGISTRATION TIME: 8:30-9:30.**

ILMCT President Robin Riley will welcome you before sessions with the State Board of Accounts and Department of Local Government Finance. A family style luncheon includes chicken, baked steak, homemade mashed potatoes & gravy, dressing, corn, noodles, tossed salad, bread & apple butter, beverage and a large variety of homemade pies!

*******REMEMBER YOUR DOOR PRIZES*******

The meeting is for Districts 1, 2, and 3 and all others that might be interested. A short afternoon session will leave time for browsing in the unique shops on the premises. Enjoy a beautiful fall afternoon in Northern Indiana

**ALL RESERVATIONS MUST BE MADE BY Oct. 13, 2006
BRING YOUR DEPUTIES, MAYORS AND COUNCIL MEMBERS**

If you wish to come the night before, call the Essenhau Country Inn at 800-455-9471 for reservations. These reservations must be made by September 15, 2006. I have reserved 15 rooms for Oct. 17th and 25 rooms for Oct. 18th, so please call ASAP. SPACE IS LIMITED!!! Other motels in Goshen (approximately 15 minutes away): Courtyard, 1930 Lincolnway East, 219-534-3133 and Holiday Inn Express, 64396 US Hwy 33, 219-533-0200. If you plan on attending ILMCT – Institute or Academy on Wednesday, October 18th, you may want to reserve a room for two nights; October 17 & 18. Arrangements have been made to have our state-called meeting in the new section to make room for all who wish to attend.

Make checks payable to ILMCT and mail with this registration to:

Janice Malinowski, IAMC, CMC
Clerk-Treasurer, Town of Schererville
10 E. Joliet Street
Schererville, IN 46375
TX: 219-322-2211/Ext. 318/FAX: 219-865-5572
E-MAIL: jmalinowski@ci.schererville.in.us

NAME/CITY/TOWN _____

ADDRESS _____

NUMBER ATTENDING _____ TOTAL ENCLOSED _____

LIST NAME AND TITLE OF THOSE ATTENDING

