Greetings from Debra Batliner of Kentucky and Terri Kowal of Michigan, your Region V Directors

Inside this issue:

- Notes from your Region V Directors
- Region Business and Announcements
- Members Earning Certification and New Members
- Minutes from Region Meeting in Portland
I want to take this opportunity to thank Tami for her service to us over the last 3 years. Tami truly has dedicated many hours to serve the Region V Members and IIMC. I’m sure Tami will remain very active in IIMC for many years to come.

Also, I would like to welcome Teri! Teri has already been very active in IIMC by serving in leadership roles on committees. I know Teri will do an awesome job as the Region V Representative.

I hope to see many of you at our upcoming Region V Meeting in Louisville this September.

Have a wonderful summer!

Fellow Region V Members,

It is an honor and a pleasure to serve as your Region V Director. Currently, I am the City Clerk of Auburn Hills, Oakland County, Michigan. Auburn Hills has only 22,000 residents, but with 5 universities and world headquarters for companies like Chrysler Corporation, we have about 60,000 visitors a day.

Prior to January, I was an elected Township Clerk for a township with almost 75,000 residents, with 53,000 registered voters.

I wanted to tell you a little about my background. (I know – too late, you already chose me, right?) That way, you may feel more comfortable contacting me with any issues you want me to bring to IIMC. I have an understanding of an elected Clerk’s life, and now an appointed Clerk’s life. I have worked for a large community, and now a smaller one. They are vastly different in some ways, yet in others we are all doing the same jobs. My goal this term is to help bridge those differences and develop programs that will benefit all of us equally.

With your help, this is going to be a great 3 years.

Thanks for your confidence in me. I will do my very best as Region V Director.

If you have any questions or concerns about anything to do with IIMC, please don’t hesitate to contact us.

Terri Kowal, Region V Director from Michigan
CALL TO ORDER
Directors Tami Kelly (Ohio) and Debra Batliner (Kentucky) called the meeting to order at 11:00 a.m.

Minutes of 9-16-2011 meeting will be filed without objection.

INTRODUCTIONS AND RECOGNITIONS
- Sharon Cassler, Past President.
- Marilyn Swing, Sally Oglesby, Brenda Young, and Kathy Dorman, Past Region V Directors.
- Conference Scholarship Winners – LaVette Henigan (Ohio) & Kathy Herron (Kentucky)
- Brenda Young, Incoming Vice President
- Terri Kowal, Incoming Region V Director - Michigan
- First Time attendees
- Institute Directors

COMMENTS FROM IIMC PAST PRESIDENT
Sharon Cassler, IIMC Immediate President acknowledged Tami Kelly and Deborah Batliner. She thanked Region V for their support during her Presidency and time on the Executive Committee.

Brenda Young, Incoming Vice President, thanked Region V for their support and said she is looking forward to serving IIMC in this new capacity.

REGION V DIRECTORS REPORT
Directors Kelly & Batliner reported that the Board met on Friday for Board Development and to review and update the Strategic Plan. On Saturday the Board met and the following came out of that meeting:

- Education Committee/Institute Director’s Report - The Board voted to allow for 10% of the needed contact hours for Certification to be other than in-class “seat” time. This will allow the Institute Director’s some flexibility in their education sessions.
- Region XI – The Board agreed to a pilot program with the International members on obtaining their Certification. This will be reviewed & reconsidered in two years.
- An issue to allow “Associate” members become certified. Noting that the definition of Associate member for IIMC may be different than that in each State. Many voiced opposition to this.
- This is the 5th year that IIMC will end its fiscal year with a profit. It is small, but good.
- The Board did a blind review of the bids for the 2016 Conference and a blind vote. The bid was awarded to Omaha, Nebraska.
Director Kelly noted that with all the e-mails IIMC sends out, the Incoming President thought it may be appropriate to do away with the Director’s responsibility to do a Region Newsletter. She asked the group for their thoughts. It was the opinion of the group that they did not want to do away with the Region V Newsletter. They said it provides more information about the Region than the e-blasts do.

Director Batliner suspended the report in order to recognize Director Kelly, whose term expires at the end of the Conference. She presented her with a gift (pearl set) and card signed by everyone in attendance. Ms. Kelly expressed her deep appreciation and thanked the Region for allowing her to serve. She said she hoped she represented Region V well.

**STANDING RULES**

A proposed change in the standing rules to add: **Director Attendance at Each State Conference.** In keeping with the purpose of these Standing Rules, each State will notify the Directors of their (annual) Conference. Each State will provide one (1) complimentary room and registration to their conference for a Director to attend and provide a link between the State and IIMC. At a minimum, a Director will provide the latest program brochures, promote membership, be available to answer questions about IIMC and if desired by the State, provide a report on the latest happenings with IIMC. The Director will perform other duties as requested by the state.

Director Kelly stated that this was postponed at the last meeting so State Presidents could review this with their Boards. She indicated that she has since received approval from four (4) of the five (5) State Presidents.

**MOTION** was made to add the proposed change (above) and seconded. Unanimously approved.

**STATE REPORTS**

Due to time constraints with the Conference, State Presidents did not report, unless there was something pertinent:

Kentucky – Director Batliner reported that they will be hosting the next Region Meeting and the dates chosen in September conflict with the Tennessee Clerks State Conference. She said the Committee looked at moving the dates to another week, but had to move forward with those chosen. Even with the challenges the hosting region has been met with, Director Batliner was excited about the educational sessions that were going to be offering, including an Academy session and an Athenian Dialogue.

Kathy Herron, Education Chair for the Region V Meeting also spoke about her attempts to find another hotel for the conference and was unsuccessful.

Many Clerks in attendance voiced concern about this conflict and asked that Kentucky attempt to move the meeting to another time so all States can participate. It was noted that other States have gone outside the month of September in the past to accommodate other requests. Director Batliner also added she would be happy to take the concerns back to the hosting committee.

Meeting concluded at Noon.
I know I keep saying it, but I am truly grateful for having had the opportunity to serve as your Region Director over the last three years. It has been a very rewarding experience, personally and professionally. Every decision made carried your thoughts and concerns. Region V is loaded with remarkable Clerks who share their dedication and talents for the betterment of IIMC and the Clerk’s profession. I hope I filled those shoes responsibly and effectively. As I continue to serve IIMC as a member of the International Relations Committee, you are now in the very capable and brilliant hands of Terri Kowal, MMC, Auburn Hills, MI. Terri and Debra will continue to represent Region V with the utmost devotion. Our Region is a strong group within IIMC and we will continue to have a voice through all who share their concerns, serve on a committee, chair a committee, lead the way in new & innovative areas. Thank you for your trust and support!

IIMC
Incoming Vice President

Congratulations
Brenda K. Young, MMC
Nashville, IN

Dates to Remember

6/19 – 22 – MI Conference
6/24 – 28 – IN Conference
8/20 – 24 – KY Institute
9/19 – 21 – TN Conference
9/20 – 22 – Region V Meeting, Louisville KY
Hello from the Hoosier State!

I am happy to report that in March our ILMCT Institute/Academy was very successful. We had 110 new and veteran clerks in attendance. A lot of learning, fun and new friendships took place.

Several workshops were offered this Spring through the ILMCT and an affiliate organization, Indiana Association of Cities and Towns along with the Indiana State Board of Accounts, to help our new Clerk Treasurers become familiar with the duties of their offices as well as learning the new mandated Gateway System. All of our budgets, indebtedness, and year-end financial reports must be submitted through this new system. It provides the public with the transparency of our offices and helps them better understand what our cities and towns do financially.

Indiana Clerks and Clerk-Treasurers are now getting ready for our 76th Annual State Conference and State Board of Accounts School taking place in downtown Indianapolis at the Hyatt Regency from June 24-28th. We will be learning updates pertaining to our offices from the State Board of Accounts, Indiana Department of Revenue, and the Department of Local Government Finance. We will also be conducting our annual business meeting and installing our new officers for the 2012-2013 year.

We would also like to send out a big THANK-YOU to Portland for the wonderful IIMC Conference they just hosted.
Greetings from Kentucky!

The Kentucky Municipal Clerks Association held its annual spring conference in April in Elizabethtown. At this year’s conference we swore in the following new officers: Crissy Upton, President; Robbie Hume, Vice President; Joy Roark, Treasurer; and Joe Christofield, Secretary. Susan Lamb will continue to serve on the Executive Board as Past President as well as Debbie Batliner, Region V Representative. Thank you to the Lincoln Trail Clerks for hosting another great conference for the Kentucky Clerks!

Kentucky has also recently contracted with the University of Kentucky and Kentucky League of Cities to provide educational services for Kentucky clerks. Sarah Razor, KLC’s Government Affairs Communications and Training Manager, will serve as Co-Institute Director. She is currently finalizing the details for the Institute which will be held August 20th – 24th and the Academy which will be held August 22nd – 24th in Lexington, Kentucky.

This year it is Kentucky’s turn to host the Region V Conference. As you may have heard, the dates of the conference (September 20th - 22nd) overlap with Tennessee’s fall conference; however, I have been assured Tennessee understands the timing constraints and fully supports Kentucky in its efforts to make this a great conference. I hope in the future we can work together to make sure this doesn’t happen again and thank Tennessee for its understanding. At this year’s Region V Conference there will be IIMC-approved training all day Thursday and Friday morning. Also on Thursday Tami Kelly has graciously agreed to lead an Athenian Dialogue. More information will be forthcoming from our host clerks. We hope to see you in attendance!

Lastly, I would like to thank Tami Kelly for her dedication and service in representing Region V in such an enthusiastic manner. I haven’t known Tami long, but I can tell her heart is in it. Thank you Tami from your friends in Kentucky!
IIMC REGION V ANNUAL MEETING  
SEPTEMBER 20 – 22, 2012  
HOLIDAY INN  
1325 S. HURSTBOURNE PARKWAY  
LOUISVILLE, KY 40222  
REGISTRATION DEADLINE AUGUST 15, 2012

Full Name: ______________________________ Title: ______________________________
Please check applicable designation: ___ CMC (Certified Municipal Clerk) ___ MMC (Master Municipal Clerk)
Municipality/Company: ___________________________________________________________
Address: __________________________ Phone: __________________________ Fax: __________ Email: __________________________
Full Name of Guest: ___________________________________________________________

REGISTRATION FEE

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<td>Annual Meeting Full Registration…………………..</td>
<td>$175.00____</td>
<td>$200.00____</td>
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<td>(Includes Entry to all Meeting Events Including Welcome Reception, Three Breakfasts, Two Lunches, Annual Dinner and Entertainment, All Educational Sessions, and Annual Meeting)</td>
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<td>(Includes Admission to the Meeting Events and all Meals. Restricted to Those Who Have no Professional Interest in the Annual Meeting. Must Accompany an Annual Meeting Registrant.)</td>
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<td>Athenian Leadership Society Dialogue Registration Only …………</td>
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<td>(This registration includes attendance only to the Athenian Leadership Society Dialogue and Lunch on Thursday, September 20, 2012 – Not Attending Balance of Conference) Available to First 30 Responders</td>
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One Day Registration              $99.00 ___
Pick Day: Thursday ___________  
Friday ___________

I Wish to Attend the Athenian Leadership Society Dialogue In Lieu of Concurrent Sessions ___________

TOTAL REGISTRATION ENCLOSED $_________    $_________

To assist organizers with food and beverage tallies, please check events you plan to attend.

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<td>Wednesday, September 19, 2012</td>
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<td>Thursday, September 20, 2012</td>
<td>Breakfast</td>
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<tr>
<td>Saturday, September 22, 2012</td>
<td>Dinner &amp; Entertainment</td>
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Registration Deadline – Wednesday, August 15, 2012
Mail completed registration form with check made payable to KIPDA City Clerk Association
  KIPDA City Clerk Association
  C/o Sandra Doane
  P. O. Box 163
  Eminence, KY  40019
Questions….Contact  Inez Harris at inez@shelbyvilleky.com or (502) 633-8000 or Sandy Doane at sandrad@insightbb.com or (502) 845-4159 or Debbie Batliner at dbatliner@hotmail.com or 502-722-8110

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<tr>
<td>HOLIDAY INN</td>
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<tr>
<td>1325 S. HURSTBOURNE PARKWAY</td>
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<td>Located Off of I-64 East</td>
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<td>LOUISVILLE, KY  40222</td>
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<tr>
<td>502-426-2600</td>
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<tr>
<td>Room Rate $89.99 Per Night</td>
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<td>Customary State (6%) and Local Taxes (9.01) Will Be Added to the Nightly Rate</td>
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<td>Check In Time is 3:00 p.m.</td>
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<td>Check Out Time is 12:00 p.m.</td>
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RACING TO EXCELLENCE IN KENTUCKY
CONFERENCE AGENDA

All programs are subject to change and considered tentative at this time.

Wednesday, September 19, 2012

6:00-8:00 p.m. Early Registration

6:00-8:00 p.m. Welcome Reception

Thursday, September 20, 2012

7:30 a.m. Registration

9:00 a.m.-4:00 p.m. Athenian Dialog - Unwise Passions – Alan Pell Crawford – Presenter Tami Kelly-MMC (Limited to 30 Participants – First Come, First Served – Minimum Participants 12) Lunch Provided

Thursday Concurrent Sessions:

8:00-11:00 a.m. What Every Clerk Must Know About Parliamentary Procedure in City Council/Commission Meetings, Joseph Coleman
This course will provide attendees with a detailed understanding of conducting effective meetings, including how to appropriately use parliamentary procedure according to Robert’s Rules of Order. The instructor will cover the role of the city clerk in meetings, how to properly handle motions during meetings, and discuss when debate and amendments are allowed. The session will also cover other parliamentary issues such as the agenda, minutes, voting, and committees.

11:00-Noon The City Clerk’s Role as Public Information Officer, Sarah Razor
This course will provide attendees with a detailed description of the importance of public relations for city government. The instructor will cover how public relations affect citizen’s opinion and awareness of the services cities provide. Additionally, the course will cover different tactics that can be used to improve relations with the public, both through traditional media and new media, as well as making use of internal communication tools. Attendees will also learn how to write a press release and when it is appropriate to do so.

Noon-1:00 p.m. Lunch

1:00-3:00 p.m. Avoiding First Amendment Pitfalls at City Hall, Laura Ross
This course will provide attendees with a detailed understanding of the First Amendment, including how Constitutional rights and limits affect local government. The instructor will cover the specifics of how city clerk’s can address common situations encountered at city hall related to the Freedom of Speech, for example: campaign/political materials in the office, religious holiday decorations and events and city personnel policies affecting dress and tattoos. The instructor will use case law as examples.

3:00-5:00 p.m. Social Media Management: Always Online and Always Plugged in -- What You Need to Know, Paula Agee
This course will: define social media and trends, and how it affects the workplace (good and bad), discuss the importance of a social media policy and laws that impact policy, and discuss management responsibility in regard to social media.

Dinner on Your Own
Friday, September 21, 2012

8:00-10:00 a.m. The Municipal Clerk’s Role in Disaster Preparedness and Recovery – Doug Hamilton

The purpose of this course is to provide municipal clerks with information specific to their role in planning and preparing for natural or caused incidents that affect their jurisdictions to include weather related, homeland security, infectious disease outbreaks and hazardous materials releases. This includes pre and post incident coordination with public safety, public service, public utilities, medical, civic and nonprofit agencies that may be involved in responding to and recovering from an incident in their community.

10:00-Noon Developing Successful City Sustainability Initiatives- Maria Koetter

The purpose of this course is to provide information about sustainability programs that attendees can develop and implement in their communities. This includes practical ways to develop messaging strategies, conserve natural resource and quantify the cost saving opportunities for going green.

Noon-1:00 p.m. Lunch

1:00-3:00 p.m. TBA- HR Integrity

3:00-5:00 p.m. Advanced Records Management – Missy O’Brien – Information to Follow

6:30-9:30 p.m. Dinner and Entertainment

Saturday, September 22, 2012

8:00-10:00 a.m. Annual Region V Business Meeting

10:00-Noon Educational Session – TBA

Noon Grand Door Prize Drawing and Adjournment
You are cordially invited to participate in an
ATHENIAN LEADERSHIP SOCIETY DIALOGUE

“Unwise Passions”
By Alan Pell Crawford

Date: Thursday, Sept., 20, 2012 9:00 – 4:00 p.m.
Location: IIMC Region V Meeting, Louisville, KY
Cost: $50.00 (Lunch included) + cost of book (available at most book stores)
Facilitator: Tami Kelly, MMC, Clerk of Council, City of Grove City, Ohio

PLEASE NOTE: This Dialogue has been pre-approved for 2 CMC and 2 MMC Education points.
A practicum will need to be completed by those attendees seeking IIMC credit.

In the spring of 1793, eighteen-year-old Nancy Randolph, the fetching daughter of one of the greatest of the
great Virginia tobacco planters, was accused, along with her brother-in-law, of killing her newborn infant. Once
one of the loveliest and most sought-after young women in Virginia society, she was immediately denounced
as a ruined Jezebel, and the great orator Patrick Henry and future Supreme Court justice John Marshall were
retained to defend her in her sensational trial.

In the tradition of Midnight in the Garden of Good and Evil, Alan Pell Crawford brings to life this gripping
account of murder, infanticide, and prostitution charges, and of unimaginable treachery, moral decline, and
great heroism played out in the intimate lives of this nation’s Founding Fathers. It is the true story of the
privileged and pampered children of the new country’s aristocratic families as they struggle to find their place in
an increasingly democratic America, where their values and position in society are under siege. Above all, it is
the story of the indomitable Nancy Randolph, who is hounded out of Virginia by a scandal that will haunt her
and everyone she loves for the rest of their lives.

In the early 1790s, after Nancy goes to live with her sister Judith and handsome brother-in-law Richard at their
remote plantation, called Bizarre, rumors fly throughout Virginia that Nancy has given birth and Richard,
knowing the child to be his, has killed it. After an inquest, Nancy is ordered off the plantation by her cousin
John Randolph and, reduced to poverty, she must find her way in a new and forbidding world.

Come ready to discuss the leadership of times; the founding leaders involved in the story; and the leadership
skills of Anne Cary “Nancy” Randolph.
Greetings from Michigan,

I am just completing my year as President. At our conference in June, Dan Kasunic of the City of Kentwood will move up to presidency. I have had a great year. I enjoyed making new friends in Region V in Indianapolis last September and at IIMC in May.

Michigan had a very busy Winter/Spring with our Annual Free Education Day, a Presidential Primary, Institute, and Master’s Academy. The MAMC Annual Conference (June 19 – 22) will once again be a great event of education, fellowship and fun. Our theme this year is “GO FOR THE GOLD”. Just as our Olympians will be training this year to reach the height of their sport, Michigan Clerks will be training to be the tops in our profession. We have two former Michigan Olympians to be general session speakers and we have lots of other athletic and Olympic related surprises for our attendees. Our Education Committee put together a top notch schedule of education classes and we will have time to fellowship at the Clerk of the Year Banquet and the President’s Dinner. And when we leave from the conference, Michigan Clerks will go out and get ready for the August Primary and November General Elections.

I hope all my fellow clerks in Region V have a great and safe summer.
Hello Fellow Region V members:

The past few months have been a very busy time, with the longer days and warm weather - something I believe we are all enjoying. We had a Board meeting on the first day of our Spring Institute in April. As most board meetings are for all of us, there were many issues to be addressed and were.

Our Spring Institute Program was held in Mid-April at the Deer Creek State Park in Mt Sterling, OH - what a very nice facility for our Institute. During our Spring Institute, we hold our Annual Business Meeting. Our new officers and board members are installed at this time. The Board had decided to offer more education sessions for IIMC certification, and this change showed an increase from the 50 members we had attend our Fall Career Development Program to the 75 members who attend our Spring Institute Program. It seems that increasing the 2 or 3 points previously given was a positive step in increasing the numbers during this tough economical time. We hope to see close to the same amount of attendees for our Fall Program, which is currently being put together. We will be having our next Board meeting in July.

I am looking forward to working with such a wonderful board as the incoming President of OMCA.
Greetings from Tennessee!

TAMCAR held its spring conference in March at the Embassy Suites in Murfreesboro, Tennessee. Although we had educational and informative sessions, our conference attendance numbers were down in comparison to previous years. Several factors may have contributed to the low registration numbers: court clerk classes, cities experiencing budget cutbacks, and the mandatory CMFO (Certified Municipal Financial Officer) classes some clerks are required to attend. We understand the need for clerks to attend other specific sessions directly related to other hats they wear, but we are looking forward to a great homecoming at our fall conference.

Our fall conference is planned for September 19, 20, and 21st, and it will once again be held at the Embassy Suites in Murfreesboro. TAMCAR will hold its annual business meeting at a luncheon on Wednesday the 19th. New this year is our first annual banquet! During this Wednesday evening banquet we will install new officers, honor outgoing officers, and award three very deserving clerks with the Clerk of the Year, Distinguished Clerk, and President’s awards. Afterwards, we plan to kick up our heels and relax after a full day of conference sessions and festivities!

There has been some concern regarding the 2012 Region V Annual Conference date conflicting with Tennessee’s scheduled fall conference dates. While it is regrettable that not all Tennessee IIMC members will be able to attend, some members may be able to attend both events. TAMCAR’s Academy portion of the Tennessee conference ends Thursday afternoon at 5:00 p.m.; members of the Academy are encouraged to continue on to Louisville to join the IIMC portion of the conference on Friday and Saturday. Car-pooling and room sharing are just a few ideas to save a few bucks and still be able to network with fellow IIMC clerks and earn points towards those CMC/MMC certifications! We support Kentucky clerks in their efforts to make this a great Region V conference!

I can’t believe my two-year term as TAMCAR’s president is nearing its end. So much has happened in so little time! We’ve changed institute directors, held an international conference in our state, and started a policies and procedures guide to go along with our bylaws. I have truly enjoyed my time serving as a TAMCAR board member; it has been an educational and rewarding experience! Lynn Carmack of Collierville, Tennessee will be taking the reins this fall. She has great drive and is eager to continue the momentum of a productive, educational association. Please congratulate Lynn as she steps into the office of TAMCAR president at our fall conference in September.

Tennessee sends congratulations to Terri Kowal of Auburn Hills, Michigan, on her appointment to the IIMC Board of Directors. Last of all, I would be remiss if I didn’t take a moment to thank Tami Kelly, on behalf of all Tennessee members, for her dedication and service to IIMC as a board of director’s member representing Region V. Tami, you have inspired many clerks (myself included) with your enthusiasm and passion for what we do. You have certainly set the bar high, kid.
# Members Earning Education Honors

**December, 2011 – May, 2012**

## Indiana

- **Anita Amspaugh, CMC**  
  Clerk/Treasurer  
  City of Union City

- **Kathleen Walton, CMC**  
  City Clerk  
  City of Lawrence

- **Laura Baker, MMC**  
  Clerk/Treasurer  
  Town of Etna Green

- **Holly Thompson, CMC**  
  City Clerk  
  City of Williamston

- **George Fitzgerald, CMC**  
  Township Clerk  
  Township of Clinton

- **Renee Wilson, CMC**  
  Deputy Clerk  
  Township of Oxford

- **Curtis Wright, CMC**  
  Town Clerk  
  Township of Oxford

- **Judith Tanner, MMC**  
  City Clerk  
  City of Hudson

- **Michelle Wright, MMC**  
  City Clerk/Deputy Treas.  
  City of Manistee

- **Melanie Halas, MMC**  
  City Clerk  
  City of Royal Oak

## Kentucky

- **Holly Fowler, CMC**  
  Asst. City Clerk  
  City of Hardinsburg

- **Lori Ann Burnett, CMC**  
  City Clerk/Treasurer  
  City of Brownsville

- **Inez Harris, MMC**  
  City Clerk/Treasurer  
  City of Shelbyville

- **Tamie Johnson, MMC**  
  City Clerk  
  City of Mayfield

## Michigan

- **Debbie Miller, CMC**  
  Township Clerk  
  Township of Rose

- **Jill Domingo, CMC**  
  Deputy Clerk  
  City of Albion

- **Lorree Villers, CMC**  
  Clerk of Council  
  City of Bedford

- **Deborah Nicodemus, CMC**  
  Clerk of Council  
  City of Grandview Heights

- **Valencia Marrow, CMC**  
  City Clerk  
  City of Youngstown

- **Kathleen Herron, MMC**  
  Metro Council Clerk  
  Louisville/Jefferson Co. Metro

## Tennessee

- **Amy Schenck, CMC**  
  Deputy Clerk  
  City of Middletown

- **Elizabeth Slagle, CMC**  
  Clerk of Council  
  City of Hudson

- **Betty Bosko, CMC**  
  Clerk of Council  
  Village of New Albany

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*Congratulations!*
**WELCOME NEW MEMBERS**

December, 2011 – May, 2012

**INDIANA**
Karen Brown  
Clerk/Treasurer  
City of Washington

Debby Tolley  
Deputy Clerk  
City of Westfield

Jennifer Farley  
Deputy Clerk  
Town of Atlanta

Tammara J. Mainer  
Deputy Clerk  
Town of Churubusco

Mary King  
Clerk/Treasurer  
Town of Kirklin

David Kennard  
Deputy Clerk/Treasurer  
City of Princeton

Robin Ackerson  
Clerk/Treasurer  
Town of Roseland

Karen Conover  
Chief Deputy  
City of Valparaiso

Jeannette Dickey  
Clerk/Treasurer  
Town of Ossian

Wendy Frazier  
Clerk/Treasurer  
City of Wabash

Darlene Kilgore  
Deputy Clerk/Treasurer  
Town of Yorktown

William S. DeFuniak  
Town Clerk/Treasurer  
Town of Long Beach

Michelle Mills  
2nd Deputy Clerk Treasurer  
City of Monticello

Denese Thornburg  
Clerk/Treasurer  
Town of Osceola

Jenny L. Beier  
Clerk/Treasurer  
Town of Schneider

Bonnie L. Miller  
Deputy Clerk  
Town of Topeka

Melanie A. Berger  
Clerk/Treasurer  
Town of Winamac

Richard C. Anderson, Jr.  
Clerk/Treasurer  
Town of Winfield

Gina K. Banks  
Encumbering Officer  
Town of Highland

Carol Sue Hayworth  
City Clerk/Treasurer  
City of Logansport

Susan Marks  
Chief Deputy  
City of Logansport

MaDonna Hornback  
Clerk/Treasurer  
City of Hodgenville

Martha J. Allen  
City Clerk  
City of Fort Mitchell

Sharon Schoolcraft  
City Clerk  
City of Prestonsburg

Jennifer L. Buckman  
City Clerk  
City of Uniontown

Beth Cecil  
City Clerk  
City of Owensboro

**MICHIGAN**
Robert C. Crawford  
Clerk  
Charter Twp. Of Ft. Gratiot

Edward Robinette  
Township Clerk  
Grand Rapids Charter Twp.

Robin Underwood  
City Clerk  
City of Ecorse

Kelly Isenhart  
Deputy Clerk  
Village of Elk Rapids

Lorri Donovan  
Deputy Clerk  
Twp. Of Springlake

Beth Boyink  
Deputy Clerk  
City of Ypsilanti

**KENTUCKY**
Tracie Hoffman  
Deputy Clerk  
City of Georgetown

Beth Toombs  
Deputy Clerk  
City of Carrollton

**REGION V Report**
**MICHIGAN**
Diane Lyon  
City Clerk  
City of Clare

Susan Nassar  
Village Clerk  
Village of Oxford

Rhonda Galligan  
Deputy City Clerk  
City of Wyoming

Jennifer Novakovic  
Assist to Council  
County of Summitt

Rita L. Irwin  
Waterford

Victoria L. Houser  
City Clerk  
City of Battle Creek

Lindsay Young  
Clerk Typist  
City of Burton

Paul Monks, Jr.  
Deputy Clerk/Controller  
City of Coldwater

Susan Como  
Ex. Asst to City Admin.  
City of Grosse Pointe Woods

Shelby Moss  
Deputy City Clerk  
City of Kalamazoo

Elizabeth Grohman  
Village Clerk  
Village of Lexington

Wendy L. McKenney  
Village Clerk  
Village of Mayville

**TENNESSEE**
Cathy Dixon  
Town Recorder  
Town of Dandridge

Renee Wooten  
Deputy Recorder/Treasurer  
City of Covington

Carolyn Sapelak  
City Court Clerk/Ad. Asst.  
City of Eagleville

Ana Escobar  
Metropolitan Clerk  
Nashville-Davidson County

Toni Hamby  
City Recorder  
City of Wartburg

**OHIO**
Michelle A. Blazak  
Clerk of Council  
City of Brook Park

Kristina Mayes  
Adm. Asst./Deputy Clerk  
City of Monroe

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**IIMC REGION V MEMBERSHIP UPDATE**

05/31/12

<table>
<thead>
<tr>
<th>State</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Indiana</td>
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<td>Kentucky</td>
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<td>Ohio</td>
<td>189</td>
</tr>
<tr>
<td>Tennessee</td>
<td>165</td>
</tr>
</tbody>
</table>

**Total** 1182
This year, we held our Region dinner at Kell’s Irish Pub.

We had the special treat of combining with our Region XI delegates.

We had so much fun! We dubbed ourselves Region XVI and hope to continue the tradition next year.
**IIMC ANNUAL CONFERENCE**

**Director’s Challenge**
A Challenge has been placed on each Director to bring in New Members and we need your help! For every new member or reinstated member Debra or I get credit for, we have the chance to win the Challenge and receive two (2) Conference Registrations to give away. Please pass the word to all your potential members and use the application form attached in this newsletter. That way we will get credit and our Region can receive these two registrations. **Deadline is March, 1, 2013.**

**SCHOLARSHIP OPPORTUNITIES**
Scholarships are offered for CMC, MMC, Distance Learning, and Educational Grants for State, Provincial, & National Associations. For more information or to apply, go to: www.iimc.com

**Conference Grant**
Apply now for the Conference Grant. Debra and Terri get to award one free registration for our region. Go to: http://www.iimc.com/index.aspx?nid=166 **Deadline is 2/6/13.**

**DISTANCE LEARNING**
IIMC has added many new On-Line classes for those who are unable to attend a State Institute or would rather do course work via the Internet toward their CMC or MMC certification. For more information or to apply, go to: www.iimc.com

**DID YOU KNOW:**
- The Salary Survey is available on-line (www.iimc.com) under “Members Only”
- Forgot your Members Only ID and/or Password? Contact Tammy Schultz @ tammys@iimc.com
- Follow President Cirtin on Twitter @IIMCPresident
- IIMC News Digest published on Website
- Next Conference: May 20 – 24, 2013, Atlantic City, NJ
- Next Study Abroad program: Sept. 27 – Oct. 5, 2013
- You can attend other Institutes if you have to miss your own States
REGION DIRECTOR MEMBERSHIP CHALLENGE
MEMBERSHIP APPLICATION

International Institute of Municipal Clerks
8331 Utica Ave., #200 • Rancho Cucamonga, CA 91730 • (909/944-4162) • FAX (909/944-8545)

PLEASE COMPLETE ENTIRE FORM PRIOR TO RETURNING TO IIMC
DEADLINE: Through March 1, 2011

☐ Mr. ☐ Ms. Name ___________________________ Title ___________________________

Municipality (city/town) ___________________________ Municipal Pop. ___________ Municipality Website ___________________________

Mailing Address ___________________________ Shipping Address ___________________________

Municipality ___________________________ State/Province ___________ ZIP/Postal Code ___________________________

Business Phone ( ) ___________________________ FAX ( ) ___________________________ Country ___________________________

Work E-mail ___________________________ Home E-mail ___________________________

Home Address ___________________________ Home Phone ( ) ___________________________

City ___________________________ State/Province ___________ ZIP/Postal Code ___________________________

☐ I was previously an IIMC member in: (Municipality) ___________________________ (State/Province) ___________________________

☐ Enclosed is CHECK for $ ___________ (payable in U.S. Funds to IIMC) Signature ___________________________ Date ___________

☐ AE/NVISA/MC# ___________________________ Exp. date ___________ Signature ___________________________ Total amount charged ___________

I hereby swear & affirm I am eligible for the membership classification of ___________________________ (insert member type) Signature ___________________________ Date ___________

Region Director’s Name: ___________________________ Date: ___________________________

Region: ___________________________ State/Province ___________________________

MEMBERSHIP DEFINITIONS

10/01

FULL MEMBER
Full members are Municipal Clerks, City Secretaries, Recorders, Legislative Administrators and Directors of Corporate Services and/or an individual who serves a Legislative Government Body (LGB) in an administrative capacity with management responsibilities and whose duties include four of the following: • General Management • Records Management • Elections • Meeting Administration • Management of by-laws, Articles of Incorporation, ordinances or other legal instruments • Human Resources Management • Financial Management • Custody of the official seal and execution of official documents.

ADDITIONAL FULL MEMBER
Additional Full Members are fully qualified members from the same organization. This would essentially be Deputy Clerks within the same City, but could be other individuals provided they would qualify under the definition of Full Member. A city must have one Full Member before they would be eligible to have Additional Full Members.

ASSOCIATE MEMBER
Associate Members are individuals serving a legislative body in a capacity not previously defined. In other words if someone serving a legislative body does not qualify for Full Membership they would be able to join as an Associate Member. Associate members DO NOT have the right to vote, hold office or obtain certification, but they can take advantage of education programs and should they eventually assume the job of Clerk or Deputy, they could then apply for certification. A Full Member who is in transition (between jobs) would automatically become an Associate Member until they reassume the position of Clerk. Associate members would also pay a lower fee.

CORPORATE MEMBER
Corporate Members are those companies that find it advantageous to be affiliated with IIMC. They would not have any voting rights nor could they hold office or be certified.

ANNUAL DUES

Full Member Population
• up to 20,000 -- $135
• 20,001 to 200,000 -- $175
• Over 200,001 -- $235
• Outside North America -- $50

A portion of your annual dues ($12) goes toward publishing the monthly News Digest.

• Additional Full Member $75
• Associate Member $75
• Retired $25
• Corporate Member $600
• Overseas Associate Member $50