Greetings to All:

As I’m writing to you this day for the Quest Newsletter, I can’t believe that it is March already. Can anybody explain to me where the time has gone? Since the last newsletter a lot has happened, and a number of our membership has participated in these events. First, let’s talk about proposed legislation that would have eliminated the elected position of Clerks in second class cities, and Clerk-Treasurers in third class cities. Between the efforts of ILMCT and IACT, we were able to have Senate Bill 452 amended and the language about Clerks and Treasurers removed. These will remain elected positions. I would like to take this opportunity to thank all that played an instrumental part in helping us achieve this major accomplishment. Our Legislative Committee Co-Chairs, Diana Cordray of Carmel and Amy Roberts of Danville will continue to monitor legislation. Great job ladies!

Secondly, about twenty-five of our membership attended the IIMC, Region V District meeting in Columbus, Ohio in February. I believe that everyone had a great time networking and learning from the educational experiences provided to us while there.

Thirdly, was Institute at Ball State University. I was glad to see that we had over one-hundred participants this year. Great job by Gary Whorlow our Institute Director, and Kay Brown and Janet Jaros, Co-Chairs of the Education Committee. I especially looked forward to breaking out the tux for the Academy of Starz celebration on Thursday night.

Fourth, I would like to extend an invitation to the 73rd ILMCT Annual Conference being held in beautiful French Lick at the completely remodeled French Lick Resort in June. I look forward to welcoming you all to this special event filled with education, networking, and possibly some fun sprinkled in as we look at “The Tradition Lives On” theme for the week. I have three very special ladies working extremely hard to make this conference one we will all remember for a long time. When you see Janet Jaros, Jeannine Myers, and Lindsay Heinzman, help me thank them for all of their hard work and dedication.

Lastly, I would be remised not to thank those that continue to serve ILMCT by being an Officer, Executive Committee Member, District Director, or Committee Chairperson, and a Special Thanks to Kathy Parsons, our Quest Editor, on a great job this year. I believe that I have told you everything I know at this time and look forward to seeing everyone at one of our many events coming up in the next few months.

The Tradition Lives On,

Larry J. Breese, IAMC, MMC
President, ILMCT
TrustINdiana, Indiana’s local government investment pool, opened February 1st, 2008. Established by the Indiana General Assembly in 2007, the pool is open to deposits from all local governmental entities. The fund provides an opportunity for local government units to invest in a common pool of assets that preserves the principal of the funds, remains highly liquid, and maximizes return on the investment.

The pool is operated with four top priorities: Safety, Liquidity, Yield, and Convenience.

TrustINdiana is, by law and by investment policy, limited to the same types of investments as the State’s general fund, primarily securities guaranteed by the United States government, financial products offered by top-rated Indiana banks, and top-grade commercial paper. One of TrustINdiana’s primary objectives is the preservation of principal. It seeks to maximize investment safety through the purchase only of securities which are legally permitted pursuant to Indiana law and as further defined in the investment policy. Safety is additionally enhanced by limiting the term of specific investments, asset class diversification, as well as the weighted average maturity of the entire portfolio to correspond conservatively with cash flow expectations and to mitigate any market timing risk.

Fifty percent of TrustINdiana’s portfolio is required to be deposited in Indiana bank deposit accounts that are insured by both the FDIC and the Indiana Public Deposit Insurance Fund. The Public Deposit Insurance Fund, administered by the Indiana Board of Depositories, insures public money on deposit in approved depositories in the event of bank failure.

Liquidity of funds is guaranteed- if money is put in today, and needed tomorrow, it may be retrieved, with interest, without penalties or fees. Many entities make use of the pool on a short-term basis, while others keep their funds in TrustINdiana for a longer time frame. There are no minimum balance requirements, nor are there limits on numbers of transactions. Participants may deliver or withdraw funds on any business day with only same day notice required (prior to 12:00 P.M. Eastern time) up to the amount of their current account balances, including accrued interest and/or capital gains realized thereon. Portfolio diversification, maturity and duration parameters are established to provide for the liquidity needs of the Participants. The net result of these liquidity features is that the market value fluctuations associated with traditional fixed-term investments are significantly mitigated, and Participant cash is available in the amount necessary when needed.

This pool allows, for the first time, local units of government to benefit from the diversity of investments that the State is able to utilize, which consistently can offer greater yield while maintaining strict guidelines for the preservation of capital. Yield is never pursued at the risk of safety, but to return an attractive rate of interest, as is feasible, is one of the goals of the fund. By investing together, Participants can take advantage of certain economies of scale relative to transaction and clearance costs, custody arrangements, and valuation costs. In addition, overall portfolio performance is enhanced as a result of
arrangements, and valuation costs. In addition, overall portfolio performance is enhanced as a result of the effect of differences in cash flow cycles from one Participant to another, allowing longer average investment maturities than would be the case if Participants invested alone, thereby increasing aggregate portfolio yields. In addition, this Program permits all Participants to benefit from professional investment advisory advice. Investments are calculated on a daily basis.

TrustINDiana has no minimum investment amounts and no transaction fees. Participants will have access to their funds at all times. One of the many benefits of the pool’s management system is that all account holders are able to perform all their transactions via the Internet, phone, or fax.

To open a TrustINDiana account, please contact Kelly Mitchell, director of TrustINDiana. She can be reached at kemitchell@tos.in.gov, at 317-519-9845, or 800-860-6242. Please visit TrustINDiana’s website, at www.trustindiana.in.gov.
Question: Do fire territories still have three years without property tax Controls?

Answer: No. Passage of HEA 1001, 2008 in section 177 eliminated this exclusion. Previously, a fire territory had no levy controls for its three years of operations. Now, a fire territory must come to the DLGF to have the initial levy established and it is then subject to levy controls the same as other units of local government.

Question: Do I need an appropriation in the Rainy Day fund before I can spend money in that fund?

Answer: Yes. The rainy day fund is subject to the same appropriation process as other funds that receive tax money. [IC 36-1-8-5-1]

Question: Where do I receipt supplemental distributions of CAGIT, COIT, and CEDIT?

Answer: Supplemental distributions of CAGIT, COIT, CEDIT must be deposited in the Rainy Day fund.

Question: When can I make transfers of unused and unencumbered balances to the Rainy Day fund?

Answer: IC 36-1-8-5 states that such transfers may be made at any time during the year.

Question: Does a city or town need to pass an ordinance to establish a Rainy Day fund?

Answer: Yes. IC 36-1-8-5.1 requires the fund to be established by ordinance.

Question: What can money in the Rainy Day fund be used for?

Answer: Money in a Rainy Day fund may be used for any lawful purpose.
Happy Spring! (well almost)

By the time this article is printed, we will have completed our 14th Annual ILMCT Institute/Academy in Muncie on the Ball State University campus.

Over the years several questions have arisen about the length of Institute, repetitiveness of classes, location and cost. The education committee has talked at great lengths about these issues and hopefully we are able to give you some answers to your questions.

In order for IIMC to grant credit for the CMC and MMC classes, IIMC requires that ILMCT be affiliated with a university that can monitor the classes we offer. Ball State University meets that requirement. Mitch Ripley, president of H R Unlimited is still affiliated with the university. Susie Jones, with Ball State or someone from her office can be seen sitting in and monitoring some of the classes. We have looked at possibly changing the location to Indianapolis, but it just is not cost effective. Hotels are much more expensive, parking for the entire week is an issue, and obtaining classrooms especially for computer classes is almost impossible. Keeping the Institute in Muncie allows us to take advantage of the Ball State classrooms, computer labs and the Alumnae Center free of charge.

Starting with our March 2009 Institute/Academy the week has been shortened by one day. We no longer will do the Friday morning class. IIMC requires 120 hours of class work in order to qualify for the CMC. ILMCT offers at least 52 hours of education throughout the year for a total of 156 hours over a three-year period. This is more than enough hours required for anyone to be able to receive their certification in that time period or less.

Classes for the Institute/Academy are based on a 4-year plan. It is our intention that the 1st year of the plan coincides with new incoming Clerks & Clerk-Treasurer’s in their first term of office. We offer the basic classes to help acclimate them with their new position. The classes for the next three years try to follow all situations that we may encounter as well as classes that meet the 50-30-20 ration required by IIMC. Yes, there are repetitive classes, but necessary all the same. For those of you that have taken the class and already received credit for it, you would be allowed to take the Academy class that runs concurrent with the Institute class.

I hope this clarifies some of the questions we have had in the past. If Janet, Gary or I can answer any questions that we have not addressed, please feel free to give us a call.

Our Deepest Sympathy

Husband of Beverly Gawry, St. John, passed away on December 17, 2008.


Danny Slabaugh, brother of Clerk-Treasurer Kim Ingle, passed away on February 2, 2009.

Kay Gipson, Clerk-Treasurer of Daleville, passed away on February 12, 2009.

The Tradition Lives On!
Mark your calendars and register today to join your fellow colleagues June 14 - 18 for the 73rd Annual Conference & State Board of Accounts School at the newly restored French Lick Resort. Gear up for five days filled with quality education, positive networking, fun fellowship and celebration. During these challenging times we must strive to carry on the traditions we have instilled in the league and by attending this years’ conference you will not only learn from one another but you will help yourself and others become more efficient and effective servants within our communities.

Highlights of this Years’ Conference
Conference mementos that will make you swoon!

Monday - an evening Welcome Reception will feature music from the Jasper based, Mountain Harmony Bluegrass Band.

Tuesday - enjoy free time in the evening and take a tour of the historic resort or the West Baden Hotel; play in the Golf Tournament; use your 20% discount at the onsite spa; grab an ice cream cone and relax on the front porch; or test your skills at the bowling alley.

Wednesday - don’t miss the President’s Reception & the Annual Banquet where Past Presidents will be honored and certifications and educational awards will be presented.

Carry on the Tradition Through Education!
Monday you will have the opportunity to earn credit towards your continuing education and certifications by attending these Institute/Academy classes.

Public Access and Open Door Law (IIMC Category I, 3 hours)
The offices of the Clerks and Clerk-Treasurers in Indiana are subject to the Access to Public Records Act. Do you know exactly what this means for you? What records are available to the public and what records are confidential? Can a citizen just walk in and ask to look at records? Answers to these and other pertinent questions will be addressed in this session.

Assertiveness Training (IIMC Category II, 3 hours)
Assertiveness involves standing up for personal rights and expressing thoughts, feelings and beliefs in direct, honest, and appropriate ways which do not violate another person’s rights. This program will help you develop assertive skills that will enhance your ability to communicate more clearly and confidently and deal with difficult people more easily. You will learn to choose assertive words and communicate with strength and sensitivity.

State Board of Accounts (SBA) School*
For officials who are unable to attend the full conference, the State Board of Accounts School is another opportunity to focus on education. Presenters: State Board of Accounts, Department of Local Government Finance, the Indiana Department of Revenue and the Internal Revenue Service. *State Board of Accounts School registration and related travel expenses may be paid from the General Fund from any money not otherwise appropriated.

Quest March 2009
Conference Registration - Registration Deadline Friday, May 22
Mail completed registration form with check made payable to ILMCT to:
ILMCT, c/o Jeannine Myers, Clerk-Treasurer, 2 North Madison, Greenwood, IN 46142

Hotel Reservations - Reservation Deadline Monday, May 18
The French Lick Resort (www.frenchlick.com) is the host hotel. Except for the Executive Committee events, all conference events will be held in the French Lick Event Center located in the French Lick Resort. Please make hotel reservations directly with the hotel. Check in time is 4:00 p.m. and check out time is 11:00 a.m. Only registered conference attendees and exhibitors may occupy a room in the ILMCT conference room block.

French Lick Resort
8670 W. St. Rd. 56
French Lick, IN 47432
(888) 936-9360
Group Code: IMLOCT
Room Rates: $110 + tax (Single); $78 + tax (Double)

Full Registration Includes - Entry to all Business Sessions, ILMCT Institute/Academy classes, Welcome Reception, State Board of Accounts School, Exhibit Hall, President’s Reception and Annual Banquet.

Cancellation Policy - Written cancellations received on or before June 5 will be refunded less a $50 administrative fee. Cancellations should be faxed to (317) 865-5721 or sent to myersjg@greenwood.in.gov. No refunds after June 5. ILMCT is not responsible for hotel reservations or cancellations.

Late Registration - The registration deadline is Friday, May 22. For registrations after this date add $50. Late or onsite registration may not guarantee meals.

Conference Attire - Business casual attire is suggested for conference events; for the President’s Reception and Annual Banquet, business dressy or cocktail attire is suggested. Please note that room temperature may vary beyond ILMCT’s control; please wear layers of clothing for your comfort.

Special Needs - ILMCT will make all conference events accessible to you. If you require special arrangements, or a special diet, please notify ILMCT by sending requests to Janet Jaros at jjaros@noblesville.in.us. ILMCT may not be able to accommodate such requests the day of the event.

Door Prizes - $200 Cash Door Prizes, Exhibit Hall Grand Prize and City of Nappanee Quilt
Please plan to bring a door prize with you to the conference. Door prize drawings are held during various events. You may drop off door prizes at the conference registration area.
Tuesday - $200 cash door prize given away at the Opening Business Session
Wednesday - Laptop door prize provided by Jones & Henry Engineers will be given away at 3:45 p.m. in the Exhibit Hall. You must be present to win.
Wednesday - the City of Nappanee and the Nappanee Senior Center have graciously donated a handmade quilt which will be given away during the Annual Banquet.
Thursday - $200 cash door prize given away at the Closing Business Session.
Conference Schedule
(French Lick is on Eastern Standard Time)

Sunday, June 14
4:00 p.m. - 6:00 p.m. Conference Registration
4:00 p.m. - 6:00 p.m. Executive Committee Meeting
6:00 p.m. - 8:00 p.m. Executive Committee Dinner
8:00 p.m. - 11:00 p.m. Networking Suite

Monday, June 15
7:00 a.m. - 9:00 a.m. Conference Registration
8:00 a.m. - 9:00 a.m. Institute/Academy Class Registration & Continental Breakfast
9:00 a.m. - 12:00 p.m. Institute/Academy Class
12:00 p.m. - 1:00 p.m. Institute/Academy Lunch
1:00 p.m. - 4:00 p.m. Institute/Academy Class
2:00 p.m. - 6:00 p.m. Conference Registration
6:00 p.m. - 8:00 p.m. Welcome Reception

Tuesday, June 16
7:00 a.m. - 9:00 a.m. Conference Registration
7:45 a.m. - 9:00 a.m. State Board of Accounts School Continental Breakfast
9:00 a.m. - 12:00 p.m. State Board of Accounts School
12:15 p.m. - 1:30 p.m. Lunch
1:30 p.m. - 4:00 p.m. Opening Business Session
3:00 p.m. - 5:00 p.m. Registration
5:00 p.m. Golf Scramble
8:00 p.m. - 12:00 a.m. Networking Suite

Wednesday, June 17
7:00 a.m. - 9:00 a.m. Conference Registration
7:30 a.m. - 8:45 a.m. Continental Breakfast with Exhibitors
7:30 a.m. - 4:00 p.m. Exhibit Hall
9:00 a.m. - 11:30 a.m. State Board of Accounts School
11:30 a.m. - 12:45 p.m. Lunch with Exhibitors
1:00 p.m. - 3:00 p.m. State Board of Accounts School
3:00 p.m. - 4:00 p.m. Break with Exhibitors
3:45 p.m. Exhibit Hall Door Prizes
4:00 p.m. - 5:30 p.m. Networking Suite
6:00 p.m. - 7:00 p.m. Presidents Reception
7:00 p.m. - 12:00 a.m. Annual Banquet

Thursday, June 18
9:00 a.m. - 10:00 a.m. Closing Business Session & Breakfast Buffet
Registration Form
ILMCT 73rd Annual Conference & State Board of Accounts School
Registration Deadline: Friday, May 22, 2009

Full Name: ________________________________________________________________

Please check applicable designations:

☐ IAMC (Indiana Accredited Municipal Clerk) ☐ MMC (Master Municipal Clerk)
☐ CMC (Certified Municipal Clerk) ☐ CPFA (Certified Public Finance Administrator)

Title: ___________________________________ Preferred Name for Badge: ________________
Municipality/Company: ___________________________________________________________
Address: _____________________________________________ Phone: ___________________
Fax: _____________________________ Email: _____________________________________

Full Name of Guest Registering for the Conference: ___________________________________
If applicable, please check one:
□ Guest ☐ First Time Attendee ☐ Past President

Registration Fee

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<th>Received By May 22</th>
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<tr>
<td>□ Full Registration ILMCT Members…………………... $360 $410</td>
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<td>□ Full Registration Nonmembers of ILMCT…………… $460 $510</td>
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Includes entry & meals to all conference events Monday - Thursday: Institute/Academy class, Welcome Reception, State Board of Accounts School, Opening Business Session, Exhibit Hall, President’s Reception, Annual Banquet & Closing Business Session.

□ State Board of Accounts School (Tuesday & Wednesday)…… $310 $360
Includes entry & meals to: Welcome Reception, State Board of Accounts School, Opening Business Session, Exhibit Hall, President’s Reception, Annual Banquet and Closing Business Session.

□ State Board of Accounts School (Wednesday Only)……… $210 $260
Includes entry & meals to: State Board of Accounts School, Exhibit Hall, President’s Reception, Annual Banquet and Closing Business Session.

□ President’s Reception/Annual Banquet (Wednesday)……… $60 $75

□ Guest ……………………………………………………. $200 $250

The guest fee must accompany a full registration and is restricted to those who are not municipal officials and who have no professional interest at the conference. The fee includes admission to all conference events and meals.

□ Golf Scramble (Tuesday 5:00 p.m.)……………………… $110 $160

The 2009 ILMCT Golf Scramble will be held immediately following the Opening Business Session Tuesday at the Donald Ross Golf Course. Transportation will be provided from the resort to the golf course; please meet in the lobby of the resort at 4:30 p.m.
Dinner will be provided. Please fill out the attached registration form.

To assist conference organizers with food and beverage tallies, please check conference events that you plan to attend. These events are included in the registration fee.

Monday, June 15
☐ Continental Breakfast - Institute/Academy Class
☐ Lunch - Institute/Academy Class

Tuesday, June 16
☐ Continental Breakfast - State Board of Accounts School
☐ Lunch - State Board of Accounts School
☐ Golf Dinner

Wednesday, June 17
☐ Continental Breakfast - Exhibit Hall
☐ Lunch - State Board of Accounts School & Exhibit Hall
☐ President’s Reception & Banquet

Thursday, June 18
☐ Breakfast Buffet - Closing Business Session
The 2009 ILMCT Golf Scramble will be held immediately following the Opening Business Session on Tuesday, June 16 at the Donald Ross Golf Course. Transportation will be provided from the resort to the golf course; please meet in the lobby of the resort at 4:30 p.m. Dinner will be provided.

Full Name: _____________________________________________________________________
Title:__________________________________________________________________________

Municipality/Company: ___________________________________________________________
Address: _________________________________________ Phone: _______________________
Fax: _____________________________ Email: _______________________________________

Please list your preferred foursome (assignments are not guaranteed):

1. ____________________________________________________________________________
2. ____________________________________________________________________________
3. ____________________________________________________________________________
4. ____________________________________________________________________________

If you do not have a preferred foursome, ILMCT will pair you with an appropriate team.

Mail golf registration form to:
ILMCT
c/o Jeannine Myers
Clerk-Treasurer
2 North Madison
Greenwood, IN 46142
At the end of June 2009 Chuck will be retiring from Boyce. He will be greatly missed by all that have had the pleasure of meeting him through his 28 years with Boyce. Chuck was hired by my dad, Dave, in 1980 to cover the southern part of Indiana. This was a new venture for us because we previously had only one individual that covered the whole state. We found Chuck to be a tremendous asset. He brought a lot of knowledge and care and has always been a good spokesperson for customers like you.

Chuck has made a lot of friends over the years and says he will miss all of you. I know that he feels very lucky to have worked with many of you.

Chuck and his wife Joyce plan on using their home in Florida as base camp for traveling and spending time with their daughter, son-in-law and granddaughter in Philadelphia and their son in Muncie. Their ultimate goal, I believe, is to make life a little simpler.

I am thrilled for Chuck and Joyce in their future endeavors. Since the retirement announcement Chuck has received a number of very nice notes and some great comments from our favorite Auditor, Mr. Pride. Chuck wishes to say a sincere thank you, to all of you.

Kind regards,
Mike Galliher
President, Boyce Systems

MEMORIES ...

You just can’t get away from Chuck anywhere! I was sitting in the middle of Reelfoot Lake in Tennessee, in the middle of a rainstorm, when I thought I heard someone calling my name. I thought I must have been on the lake too long! Nobody knows me around here. But I keep hearing it. I told myself I was crazy, after all, I am sitting in the middle of a lake with a raincoat pulled up over my head, trying to stay dry and warm, who would recognize me anyway. Still faintly hearing my name, I begin to look around and way across the cove we are fishing in, is someone frantically waving at me. Who else would it be but Chuck Saparnis, who by chance is fishing at the same lake with his cousins. You can’t get away from him anywhere!

If you get to see his impression of John Wayne walking, you won’t be able to keep from giggling.

Sue Bovard
Rising Sun Municipal Utilities

Chuck Saparnis
Some people make such a beautiful difference in the world—and Chuck is one of them…!! Chuck was one of the first people that dropped by during my career as Clerk Treasurer-- after I had attended my first ILMCT class. He told me what I needed to order—from what had been ordered in the past—1099s, w-2s, ledger pages, etc—what a God Send—I would have been up the creek without a paddle!! He was my constant from that point on—always at the Clerk’s functions—always making sure we had our supplies—always just a phone call away. He also took care of me extremely well the few times I visited the hospitality rooms!! (much laughter!!) What fun I have had with Chuck throughout the years…I am so happy for Chuck that he gets to “Be Retired”---but there will be an empty spot in my heart with him gone…Kudos Chuck Saparnis….and Thanks for the Memories!!

Rae Baker Gipson
Clerk Treasurer, City of Rising Sun
Many questions have been asked on the **Red Flag Rule for Identity Theft** that goes into effect in May of 2009. The Indiana Association of Cities and Towns will be having a **Municipal Management Institute** workshop on **April 1, 2009** to address this topic. A management credit will be given for attendance at this workshop. Please contact Lindsay Heinzman for more information at lheinzman@citiesandtowns.org or 317-237-6200 x229.

**ILMCT would like to congratulate Lindsay Heinzman with IACT on her engagement!** Lindsay has been instrumental with the planning of the ILMCT conferences and we are grateful for her help. We wish her all the best.

Larry Breese, IAMC/MMC
ILMCT President