The holiday season is a wonderful time for us to remember the friends and colleagues who have helped to make our jobs a pleasure all year long. As Clarence told George Bailey in It’s a Wonderful Life, “Remember, George: No man is a failure who has friends.” My term as your President would not be possible without your continued support. So I’d like to take this moment to say thank you and send my best wishes to you and your families.

We have welcomed many new members into our League this past year and cheered each of your successes. As you start your second year, remember we are all still here to help you in any way we can.

As you have all heard we are making changes in the coming years to our education program. We are planning to add webinars and regional education days in order to bring education sessions closer to you and make them easier to attend. We will still have the March Institute and Education day at the Annual Conference and Fall District meetings. We had excellent attendance at both District meetings and our District Directors are already hard at work planning next year’s meetings.

Agnes M. Pharo quoted “What is Christmas? It is tenderness for the past, courage for the present, hope for the future. It is a fervent wish that every cup may overflow with blessings rich and eternal, and that every path may lead to peace.”

I look forward to working with all of you in the coming year and hope our relationships continue to grow for many years to come.

I wish everyone Merry Christmas and a happy prosperous coming New Year.

Thank you

Tami Runyon, IAMC, MMC, CPFA, CMO
ILMCT President

Season’s Greetings to each of my friends and colleagues. Christmastime is a time of joy, peace and gratitude. As the holidays quickly approach remember to take the time to feel the joy, have peace in your heart and be grateful for all that you have. As we gear up for the year end responsibilities and the New Year duties remember to take time to relax, reflect and enjoy your loved ones this holiday season. Warmest thoughts and best wishes for a Merry Christmas and a Happy New Year!

Terri Buckmaster
ILMCT Vice-President

During this season of giving, let us take time to slow down and enjoy the simple things of life. My prayer for you is this wonderful time of year will touch your heart in a special way.

Wishing you and your family much happiness today and throughout the New Year.

Wes Bennett
ILMCT Secretary/Treasurer

Christmas is such a special time of the year to make memories with friends and loved ones. I love when North Liberty is decorated for the holidays.

I would like to congratulate all the newly elected and appointed Clerks and Clerk-Treasurers on your first year of service to your community.

Have a very Merry Christmas and a blessed New Year.

God Bless!!

Vicki L. Kitchen
ILMCT Immediate Past President
Below you will find answers prepared by Susan Gorman and Todd Caldwell.

**Question:** I know appropriations lapse at the end of the year, but what can be done with bills we have that won’t be paid until 2017?

**Answer:** Unpaid and approved purchase orders and contracts which remain on the ledgers can be “encumbered”. Items under purchase order or contract can be added for each appropriation account and the total carried forward to the new 2017 corresponding account. The actual unpaid amount of the purchase orders or contracts should be totaled and shown as a separate amount on the appropriation ledger sheet for 2017, with proper explanation, and added to the 2017 appropriation for the same purpose. By properly carrying out this procedure, the 2017 budget will not be expected to withstand any expense not anticipated in making the budget. We suggest the proper officials of the city/town make a listing of these encumbered items and make it part of their minutes in their last business meeting of the year. Appropriations encumbered and carried forward should be used only for the purpose of the contract or purchase order for which the appropriations were encumbered.

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**Important Dates for 2017**

**February 15th**—Last day to submit application for Officer of the League

**March 5th through March 9th**—Institute and Academy at Ball State in Muncie, Indiana

**May 21st through May 25th**—IIMC Annual Conference in Montreal, Canada

**June 11th through June 15th**—ILMCT 81st Annual Conference in Florence, IN at the Belterra Resort

**July 23rd through July 25th**—APT Annual Conference in Orlando Florida at Disney World

**October 18th & 19th**—Northern District meeting in Middlebury

**October 24th and 25th**—Southern District meeting in Nashville
Education News...

As you have heard, ILMCT is making some changes in our Education program starting in 2017.

The first change will be IACT providing the Training, Education and Certification. We also plan to start adding webinars and regional training days in the near future to bring education closer to our members.

The League Officers, along with members of the Executive Committee and Education Committee, met with Dr. Jane Long, Director of Professional Development for IIMC, to discuss the changes for 2017. It was a very productive and positive meeting. Dr. Long may even be a speaker for some future training.

IACT is already planning for the March Institute which will be at Muncie in 2017. Further information on this will be coming soon. Everyone’s suggestions for topics for future classes are being considered and we are excited about hopefully having some new classes to offer.

I want to reiterate that this was not a decision anyone on the Executive Committee or Selection Committee took lightly. We know some transition issues will occur as happens anytime changes are made; however, we will try to keep them to a minimum and ask that you please bear with us during this time.

Thank you for your input and understanding as we move forward towards a new and exciting chapter in our Leagues history.

Tami Runyon, IAMC, MMC, CPFA, CMO  
City Clerk/Treasurer  
City of Bluffton, Indiana  
ILMCT President

Congratulations to Clerk-Treasurer Dave Shafer from Munster, who was awarded the 2016 Financial Management Award at the Indiana Association of Cities and Towns Annual Conference in October at French Lick, IN. Dave has served on many committees for the League and has also served in all Officer positions, including President. Dave has also served as President of the National Association of Regional Councils, and on the IACT Executive Committee. Congratulations again, Dave. We are proud of you!
League members wishing to serve as an Officer may submit in writing to the Chairman of the Nominating Committee, Debra Twitchell, Angola, their desire to serve, by February 15, 2017. Members of the Nominating Committee are Debra Twitchell, Angola, Kathy Parsons, Fremont and Vicki Kitchen, North Liberty.